OFFICE OF THE REGISTRAR
UNIVERSITY OF MARY HARDIN-BAYLOR
900 COLLEGE STREET | BOX 8425 | BELTON, TEXAS 76513 | (254) 295-4510

Family Educational Rights and Privacy Act (FERPA)
Information Release Form

In compliance with FERPA, the University of Mary Hardin-Baylor (UMHB) cannot release grades or other non-directory information to any person unless authorized by law or unless the student consents to the disclosure in writing. A listing of student information designated by UMHB as directory information can be located on the back cover of the current UMHB undergraduate catalog.

Student's Name:_____ ID: _____
Please Print

I give permission for UMHB to release my education record (includes financial aid, student account activity, grades, discipline, extra curricular activities) to the person(s) listed below. ***Please note that it is University policy not to release student records over the phone.***

Name:_____ Phone Number:_____

Address:_____
Street City State Zip

Email: _____

Name:_____ Phone Number:_____

Address:_____
Street City State Zip

Email: _____

I understand that by signing this authorization, I am waiving my rights of nondisclosure of my educational records under federal law only to the person(s) listed. This release does not permit the disclosure of this information to any other person(s) without my written consent.

I understand that I have the right to change this request at any time during my enrollment at UMHB. I understand that unless I revoke it in writing, this release remains in effect until I graduate or leave UMHB.

Student Signature:_____Date:_____

FERPA Form #03 8/2009
Updated 11/2/2010; updated 1/17/2013

Submit signed form to UMHB Registrar's Office for academic records maintenance.